



2024 PROCUREMENT (PETROLEUM IMPORT) LICENSES

REQUIREMENT FOR LICENSING – SECTION 29 AND 30 OF THE PETROLEUM ACT (CHAPTER 13:22) OF 2006

The Zimbabwe Energy Regulatory Authority (ZERA) hereby notifies all procurement license holders that the Authority is ready to receive applications for licenses for 2024.

The following conditions apply:

1. Interim license fees

- a) License fee is USD28 014 (Including VAT).
- b) Full license fees paid at once.
- c) Invoices issued by ZERA upon submission of application.

2. Qualification criteria

Applicants must provide the following (with supporting documents as indicated in checklist):

- a. Fully completed application form
- b. Evidence of importation of at least 10 million litres (combined diesel and petrol) into the market in 2023, 2022 or 2021; **OR**
- c. Evidence of ownership (through title deeds) of at least 3 retail sites **OR**
- d. Evidence of lease (through lease agreement) of at least 3 petroleum retail sites licensed in the name of the applicant.

3. Application process

- i. Applications must be submitted via email to licensing@zera.co.zw. Applications sent to any other email address will not be accepted.
- ii. The applications must be in **PDF format only** and below 10 MB in size.
- iii. All supporting documents must be certified copies.

Application forms are available for download at www.zera.co.zw or can be requested via licensing@zera.co.zw

Please be advised that payment of license fees into the ZERA account without submitting adequate application documents does not warrant the issuance of a license.

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